

Global Learning Semesters

Course Syllabus

Course: ATEC-230 Cash Management and Credit Control

Department: Accounting and Banking

Host Institution: Intercollege, Nicosia, Cyprus



Course Summary		
Course Code	Course Title	Recommended Credit Hours
ATEC-230	Cash Management and Credit Control	5
Semester Offered	Contact Hours	Prerequisites
Please contact us	42-45	None
Department	Level of Course	Language of Instruction
Accounting and Banking	Lower Division	English

Course Description

The core topic areas to be covered under this course relate to the efficient and effective operation of three major aspects of working capital i.e. cash, debtors and creditors. Students are expected to understand how both internal and external information can be used in managing cash and credit.

Prerequisites

None

Topic Areas

Cash receipts and payments: monitoring and control

- The role of cash
- Cash forecasting and budgeting
- Tools and techniques to assist cash budgeting and forecasting

Managing cash balances

- Cash management: the banking system and the economic context
- Dealing with banks
- Borrowing money
- Investing money

Granting credit

- Credit control : policies and procedures
- Assessing creditworthiness

Debt collection: monitoring and control

- Managing debtors
- Remedies for bad debts

Readings and Resources

Required Textbook

- AAT-Unit 9, BPP Textbook