

Global Learning Semesters

Course Syllabus

Course: ACER-132 Organizational Framework II

Department: Accounting and Banking

Host Institution: Intercollege, Nicosia, Cyprus



Course Summary		
Course Code	Course Title	Recommended Credit Hours
ACER-132	Organizational Framework II	3
Semester Offered	Contact Hours	Prerequisites
Fall, Spring	42	ACER-131
Department	Level of Course	Language of Instruction
Accounting and Banking	Lower Division	English

Course Description

Motivation basic concepts and models of motivation, individual and group behaviour, effective leadership and supervision.

Working with people effective interpersonal relationships, informing and consulting, counselling approaches and techniques, handling disagreements and conflict, grievance and disciplinary procedures.

Instructor

Avraam Hadjihannas

Course Aims and Objectives

On completion of the course students should:

- Describe the principles of motivation
- Describe the elements of disciplinary and grievance procedures

Explain the principles of effective counseling

Teaching Methods

The course is delivered through a mixture of lectures, computer lab tutorials and practical exercises and assignments.

Course Teaching Hours

42 hours (14-weeks, 3 hours/week).

Evaluation and Grading

Attendance and Participation: 10%

Homework:	20%
Mid-Term:	30%
Final Exam:	40%

Readings and Resources

Required Textbook

ACCA PAPER 1.3 Managing People.

Recommended Reading

- GA Cole, Management Theory and Practice, Harvester Wheatsheaf
 - I Worthington, C Britton, The Business Environment, Pitman
- Accounting and Business (The Journal of the Association of ACCA)